

TERMS & CONDITIONS

REFUND POLICY

A withdrawal form must be submitted to the Admissions Office with one term's notice, then a full refund will be given for terms that are pre-paid but not attended.

Failure to provide the required notice will result in the School refunding a portion of any prepaid tuition fees calculated using the following formula:

Daily rate for current payment period x (# school days in current term - # of school days' notice given) = Amount Owed
 Prepaid tuition amount - amount owed = refund amount

Please note, for refund of the Security Deposit, this form MUST be completed and returned to AISPP within 30 days of the withdrawal date.

If there is no prepaid tuition fee, or if the amount of any prepaid tuition fee is insufficient to cover any shortfall in notice provided, the parent/guardian will pay the School an amount equal to the tuition fee owing for that shortfall immediately upon invoice.

Fees are subject to change at the discretion of the Board of Directors. Every effort will be made to give prior notice.

SIBLINGS DISCOUNT

Families with two or more children simultaneously enrolled at AISPP are eligible to receive the following discount, which will be applied to the youngest child's tuition.

- 2nd Child 5% reduction from tuition fee
- 3rd Child 10% reduction from tuition fee
- 4th Child 15% reduction from tuition fee

Note:

The sibling discount may not be combined with other offers.

ADDITIONAL FEES

* Students are required to wear our school uniform. These are available for purchase in the school's uniform shop. * Secondary students are required to purchase an electronic device according to the specifications given by the school for the 1:1 programme. * Field trips are taken by students annually, depending on age and year level.

* Diploma students are required to pay applicable Pamoja-run IBDP subjects, ranging US\$1,500 - \$2,000 per year, and any examination courier fees.

CO-CURRICULAR ACTIVITIES

Through recreational, innovative, and social interaction, students gain life experiences that will help them develop into global leaders of the future. The after-school offerings vary each term and are available for students in Foundation - Year 12. Payable as listed.

FEE SCHEDULE 2023-2024



AUSTRALIAN
INTERNATIONAL SCHOOL
— PHNOM PENH —

COMPULSORY FEES

Application Fee	Upon submission of an application, a non-refundable, non-transferable fee for processing is required.	\$250
Enrolment Fee	This non-refundable, non-transferable enrolment fee secures a new student's place in the school.	\$2,750
Security Deposit	The security deposit is refundable without interest upon completion of Year 12 or after the student withdraws from AISPP. To receive the refund, a withdrawal form must be submitted to the Admissions Office with one term's notice. The cost of any missing or damaged textbooks, equipment, and resources will be deducted from this deposit. Payable within 5 business days of the enrolment offer and before the student starts school.	\$1,000

CAPITAL FEES

ELC2 - ELC4	This non-refundable, non-transferable capital fee, which covers the costs of maintaining and upgrading AISPP resources and facilities, is required for all new and returning students. Payable together with the tuition fee.	\$900
Foundation to Year 12		\$2,750



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Growing into someone **INSPIRED**

TUITION FEES

2023-2024

Payment Plans

For your convenience, we offer three payment plans.

Please see Sibling Discounts on back page.

ANNUAL PLAN

Best Value

PAYMENT DATE	30-Jul-23
ELC 2 HALF DAY	\$4,970
ELC 2 FULL DAY	\$5,630
ELC 3 - ELC 4	\$7,280
FOUNDATION - YR 5	\$16,180
YEAR 6 - 10	\$19,350
YEAR 11 - 12	\$23,920

SEMESTER PLAN

Two payments per year

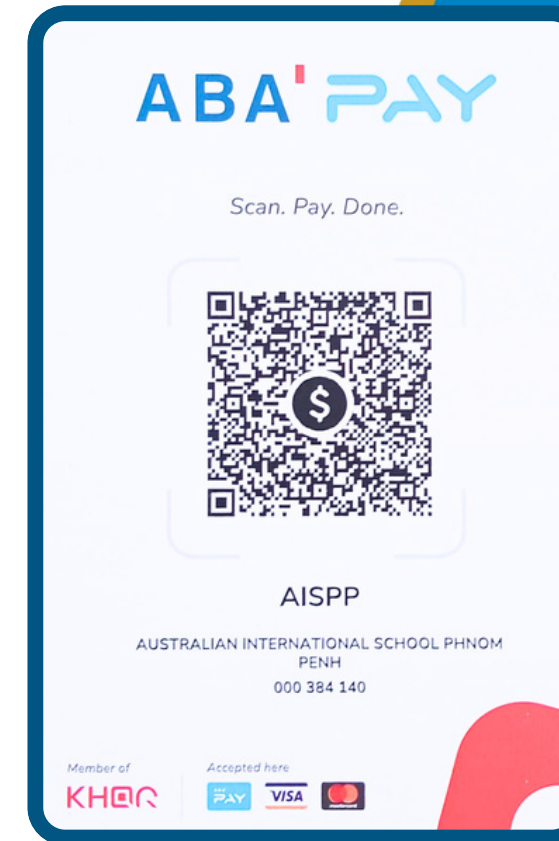
PAYMENT DATES	30-Jul-23	10-Jan-24	TOTAL
ELC 2 HALF DAY	\$2,560	\$2,560	\$5,119
ELC 2 FULL DAY	\$2,899	\$2,889	\$5,799
ELC 3 - ELC 4	\$3,749	\$3,749	\$7,498
FOUNDATION - YR 5	\$8,333	\$8,333	\$16,665
YEAR 6 - 10	\$19,965	\$9,965	\$19,931
YEAR 11 - 12	\$12,319	\$12,319	\$24,638

TERM PLAN

Four payments per year

PAYMENT DATES	30-Jul-23	28-Sep-23	10-Jan-24	06-Mar-24	TOTAL
ELC 2 HALF DAY	\$1,305	\$1,305	\$1,305	\$1,305	\$5,219
ELC 2 FULL DAY	\$1,478	\$1,478	\$1,478	\$1,478	\$5,912
ELC 3 - ELC 4	\$1,911	\$1,911	\$1,911	\$1,911	\$7,644
FOUNDATION - YR 5	\$4,247	\$4,247	\$4,247	\$4,247	\$16,989
YEAR 6 - 10	\$5,079	\$5,079	\$5,079	\$5,079	\$20,318
YEAR 11 - 12	\$6,279	\$6,279	\$6,279	\$6,279	\$25,116

PAYMENTS



PAYMENT METHOD

Please pay by bank transfer to the school's ABA account OR pay directly to the cashier at the school with cash, credit card or a cheque made payable to Australian International School Phnom Penh.

ABA Account Name

Australian International School Phnom Penh

ABA Account Number

000384140

Bank Address

Advanced Bank of Asia Limited, Corner Street 134 & 169, Sangkat Veal Vong Khan 7 Makara Phnom Penh, Cambodia

SWIFT Code

ABAAKHPP

PROOF OF PAYMENT

When paying by bank transfer, please email accountant@aispp.edu.kh. Include the invoice number and your child's name to ensure the payment is applied to the correct account.

LATE FEES

A 2% late fee will be charged starting 15 days after a due date. Students may be excluded from classes when an account is more than 30 days overdue.



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